



NAJ & Health Services Co-operative
CREDIT UNION LIMITED

44th & 45th ANNUAL GENERAL MEETING COVID-19 PROTOCOLS

IN KEEPING WITH THE GOVERNMENT PROTOCOLS, THE FOLLOWING APPLIES TO THE ATTENDEES WHO WILL BE PHYSICALLY PRESENT AT THE AGM:

- Participants entering the venue Must wear a mask, otherwise they will not be allowed inside the meeting room. However, disposable masks will be made available in the event a member arrives without same
- Temperature checks will be done for all participants and persons with elevated temperatures will not be allowed to enter the meeting room
- Hands will be sanitized at the Registration Area and before entering the meeting room as well as each time one leaves and re-enters thereafter
- Members will always be asked to approach the registration desk one at a time maintaining the six (6) feet (2-meters) rule
- There will be no sharing of pens at the registration table. **(Each member will be given a pen)**
- Social distancing of 6ft or 2 meters between each person will be practiced inside the meeting room
- Hand shaking and hugging is strictly prohibited
- Members are expected to wear their mask for the duration of the meeting
- There should be no networking i.e. gathering of participants before, during or after the meeting
- Members will not be allowed to touch the microphones when asking questions **(Microphones will be managed by one of the Health and Safety team members)**
- Once the seating capacity is reached, no other member will be allowed in the venue.

- Pre-packaged lunches will be provided for each participant to leave with. No sit- down service is being provided
- The Health and Safety Committee will be monitoring the proceedings to ensure full compliance with safety protocols
- Your health and safety are our priority and as such we trust you will **adhere to the protocols as outlined so that we all can remain COVID-19 FREE**

THANK YOU FOR YOUR CO-OPERATION

Signed: Board of Directors
NAJ & Health Services Co-operative Credit Union

Date: June, 2021